

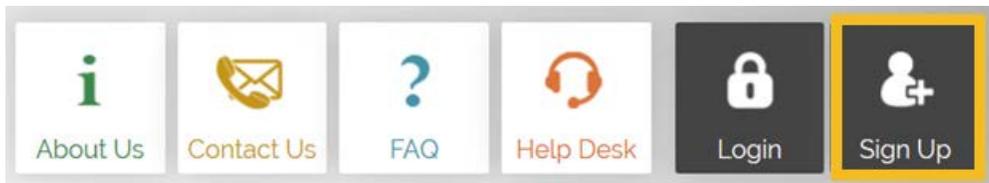
CDLI Self-Registration Course Tutorial

This tutorial is broken into **three** parts:

- Part 1: Creation of a CDLI account (necessary in order to enroll in the courses).
- Part 2: Self Registration courses and how to access them (2A and 2B)
- Part 3: Learning Resources Materials

Part 1: Creating a CDLI Account

1. Open your internet browser and visit CDLI's website <https://www.cdli.ca>
2. Near the top right of the page are the words "Sign Up" (see below). **Click on it.**



3. Enter a **valid** email address in the box and click "Create My Account"

Request a Portal Account

To create a CDLI portal account, you must first supply us with a valid email address. Enter your email address in the box provided below, and we will send you an email with a link via which you can create your personalized account.

#1 Enter your Email Address: *

A new window should appear similar to the one below

Request a Portal Account

✓ You have successfully completed Step 1!

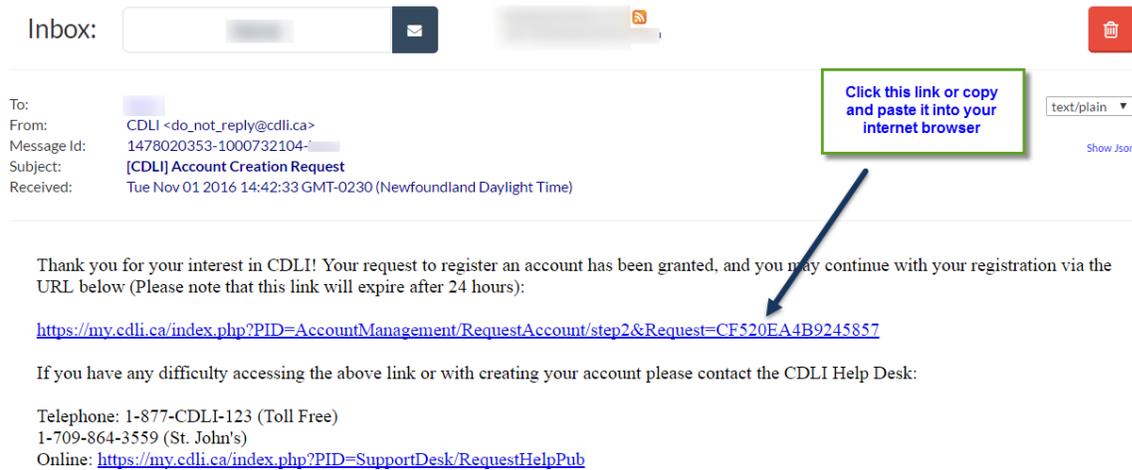
We have sent an activation link to the email address you provided to us. The purpose of this is to ensure that you have provided a valid email address, which is a required part of the account creation process. To proceed with creating your new account, you will need to click the activation link embedded in that email message.

4. **Check your email account and look for an email from CDLI.** *Be sure to check your “Junk or spam” email folder as the email may have went there.* (See image below)

Click on the link in the email to complete the next step.

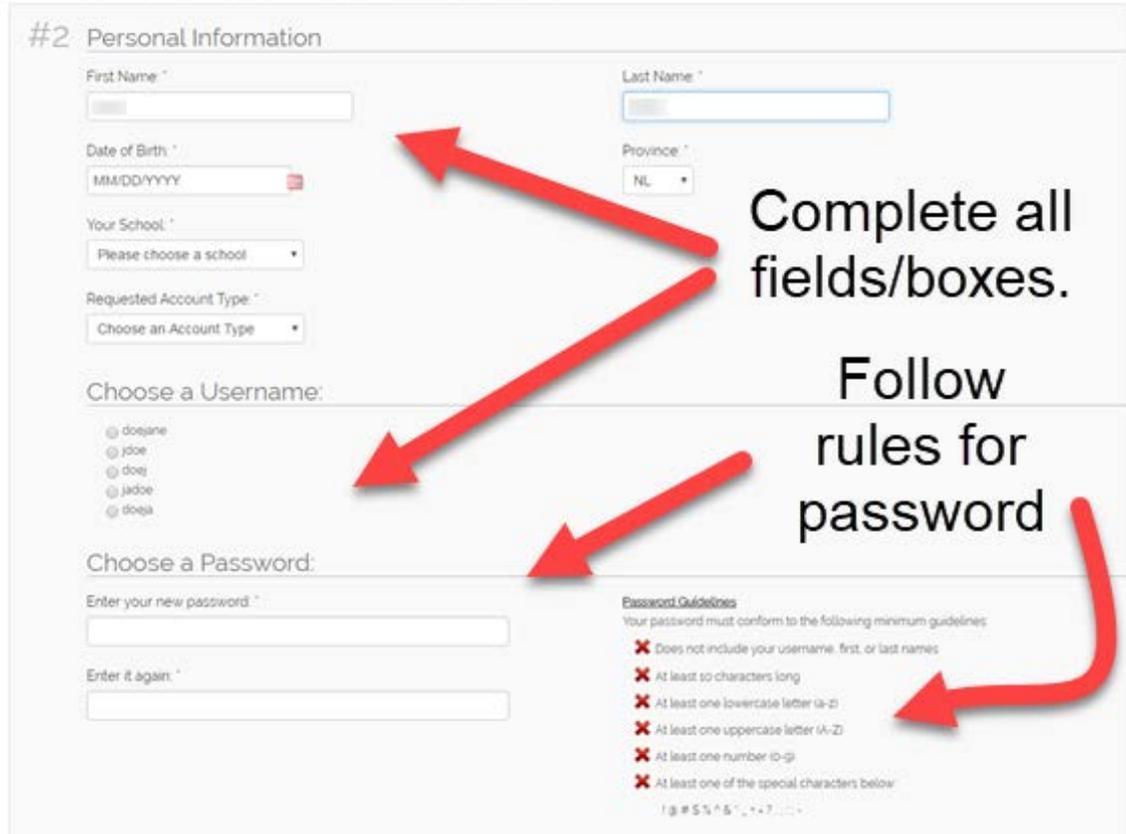
□ CDLI [CDLI] Account Creation Request 2 minutes ago

Your email should look something like the image below.



- The link will bring you to the Customize your Profile Page. Complete all necessary fields and then click on **“Create Your Account”**.

Customize Your Portal Account



#2 Personal Information

First Name:

Last Name:

Date of Birth:

Province:

Your School:

Requested Account Type:

Choose a Username:

- doejane
- jdoe
- doej
- jadoc
- doejk

Choose a Password:

Enter your new password:

Enter it again:

Complete all fields/boxes.

Follow rules for password

Password Guidelines
Your password must conform to the following minimum guidelines:

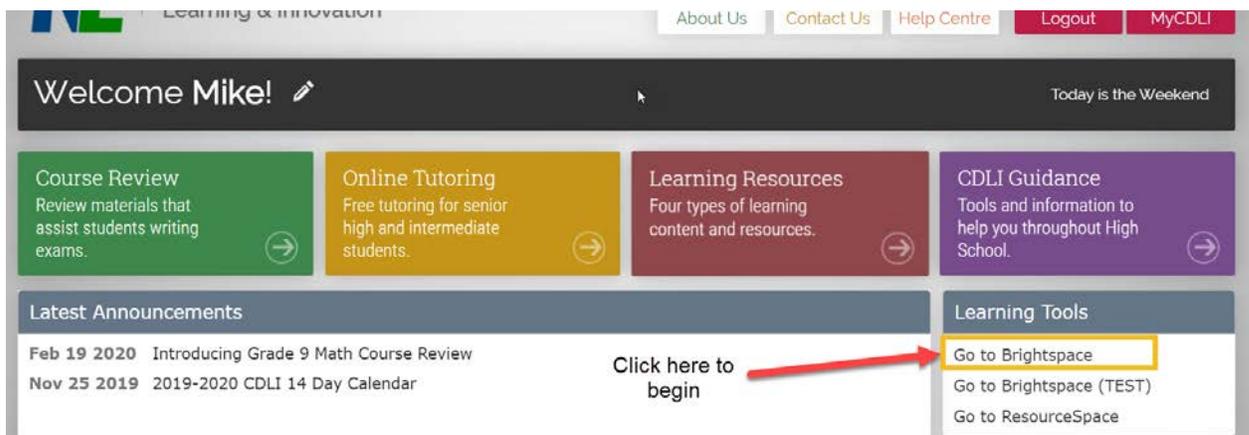
- ✗ Does not include your username, first, or last names
- ✗ At least 10 characters long
- ✗ At least one lowercase letter (a-z)
- ✗ At least one uppercase letter (A-Z)
- ✗ At least one number (0-9)
- ✗ At least one of the special characters below

! @ # \$ % ^ & * _ + ? : ; ' " , . -

Part 2A: Self Registration Courses

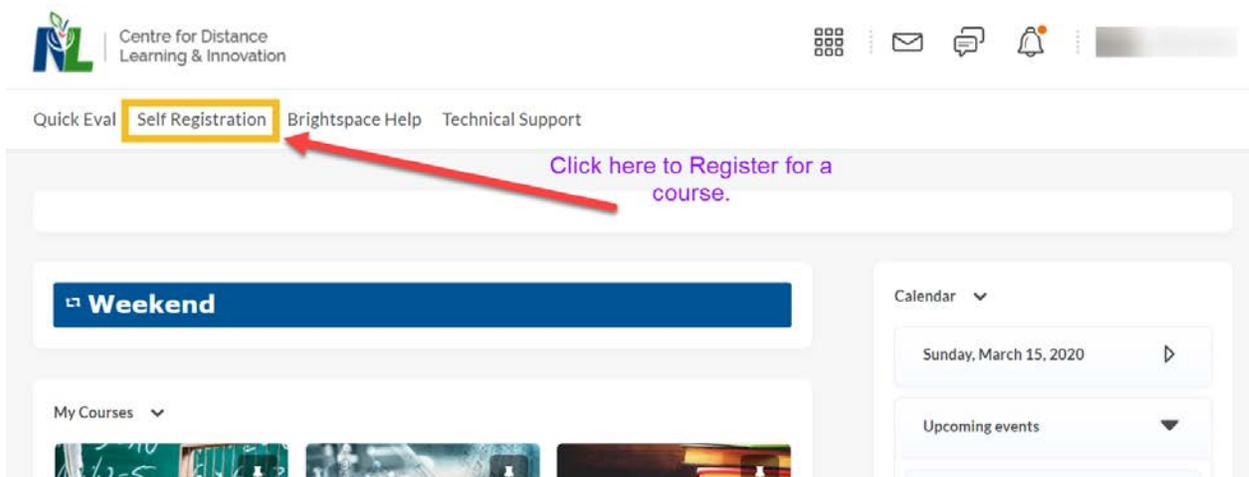
To register for a course, follow the steps below.

1. Log in to your CDLI account by going to <https://www.cdli.ca> and clicking on “Login”. Enter the Username and password created during Part 1 above. Your username and password would have been sent to your email.
2. After you log in you will be presented with a screen similar to the one noted below.



3. Click, **Go to BrightSpace**.

A new window similar to the one below will open.



- Click on **Self Registration**. A new window appears (see below).

Self Registration Brightspace Help Technical Support

Discover or [Browse All Content](#)

Click here to search for a course

Available Courses

Recently Updated



Course Review Support -
Grade 9 Mathematics
CRS-GRADE9MATH • Open
Semester



Course Review Support -
Earth Systems 3209
CRS-ESYS3209 • Open Semester



Course Review Support -
World Geography 3202
CRS-GEOG3202 • Open Semester



Course Review Support -
World History 3201
CRS-HIST3201 • Open Semester

- Click the Thumbnail of the course in which you wish to enroll or alternatively, click in the search box to look for a course (if you do not see a thumbnail). See pic above.

For the purposes of this tutorial, we have chosen to enroll in World History 3201.

- A new window appears. Click **Enroll in Course**.

Centre for Distance Learning & Innovation

Self Registration Brightspace Help Technical Support

Discover >

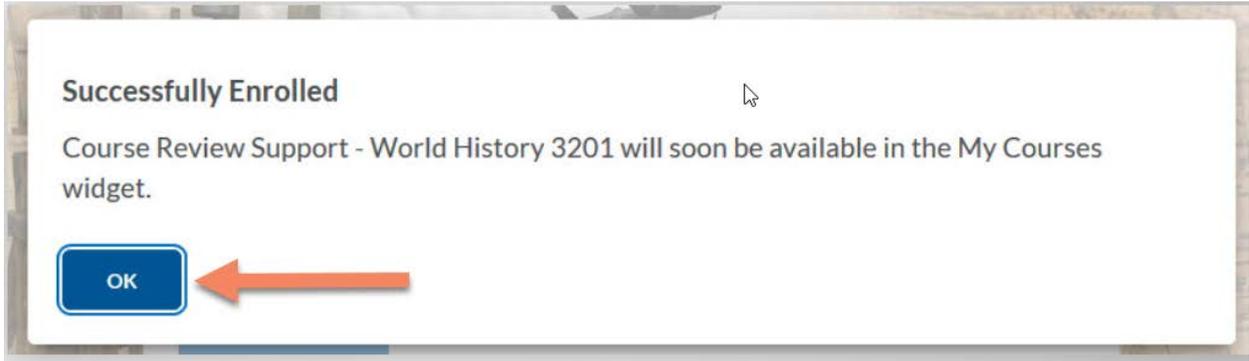
Course Review Support - World History 3201

Enroll in Course

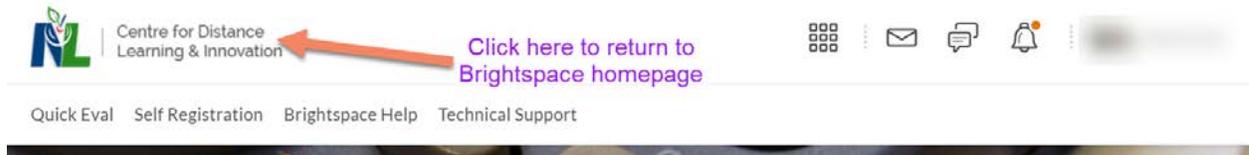
Course Description

At the senior high level, students have an opportunity to subscribe to a 2 - credit course in world history to fulfill the required two credit stream in world studies. World History 3201 is one of the options for acquiring an honours- level world studies credit. The other option is World Geography 3202. Students enrolled in World History 3201

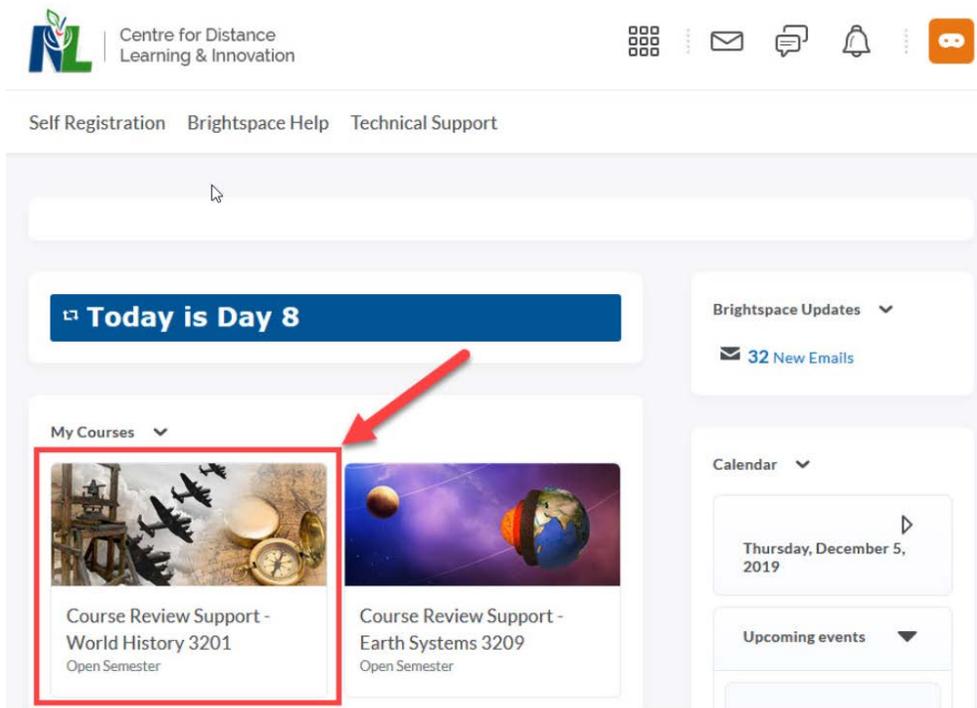
7. Confirm your registration in the course and click **OK**.



8. Return to the **BrightSpace** homepage (Click on the Centre for Distance Learning and Innovation words at the top of the screen)



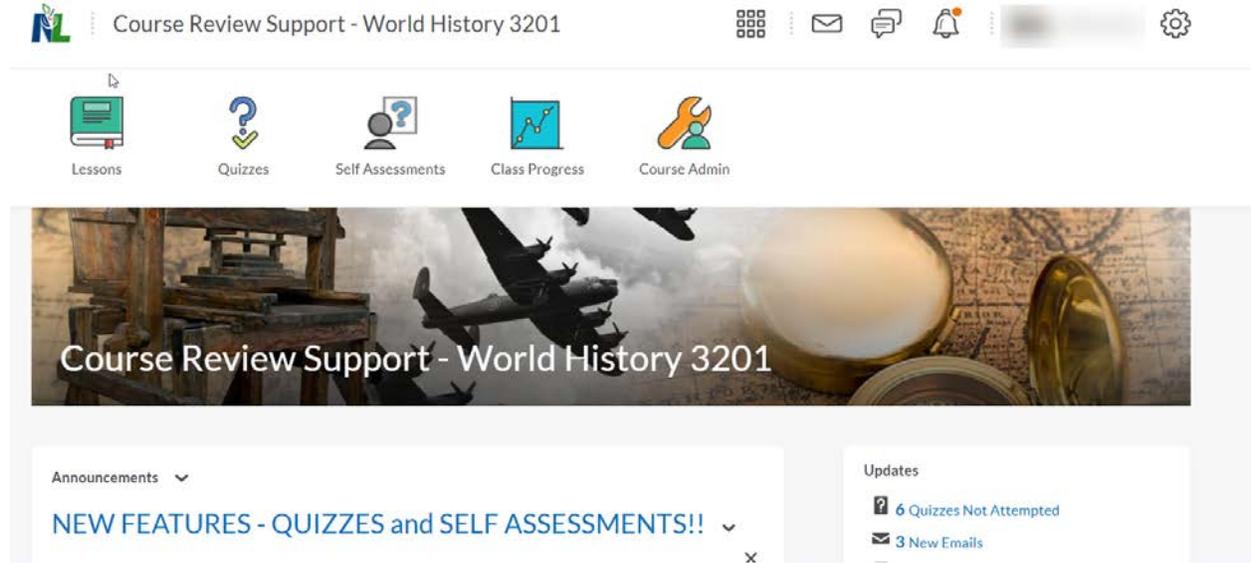
9. You should now see your new course in the **My Courses** area.



Part 2B: Accessing Course Content/Lessons

To gain access to lessons follow the steps below.

1. Login to our website www.cdli.ca using your username and password.
2. Click on “BrightSpace” link (top right of screen).
3. Select your course (thumbnail) from the My Courses widget/area. A new screen will appear. **We have selected World History for our course.**



Course Review Support - World History 3201

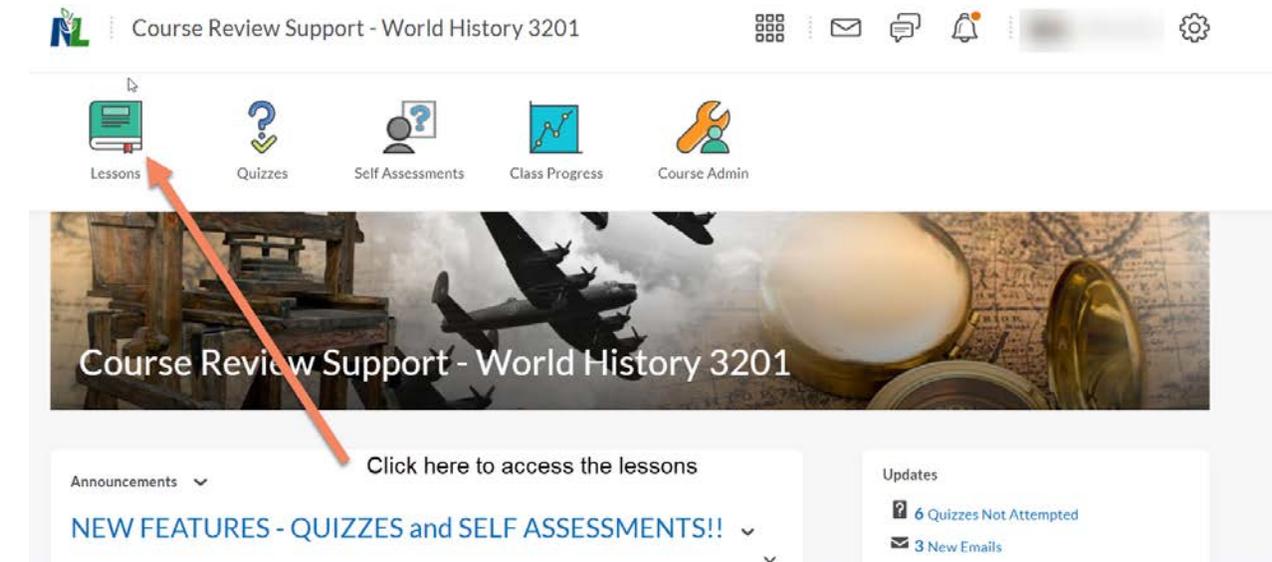
Lessons Quizzes Self Assessments Class Progress Course Admin

Course Review Support - World History 3201

Announcements
NEW FEATURES - QUIZZES and SELF ASSESSMENTS!!

Updates
6 Quizzes Not Attempted
3 New Emails

4. Click on **Lessons** near the top left of the page.



Course Review Support - World History 3201

Lessons Quizzes Self Assessments Class Progress Course Admin

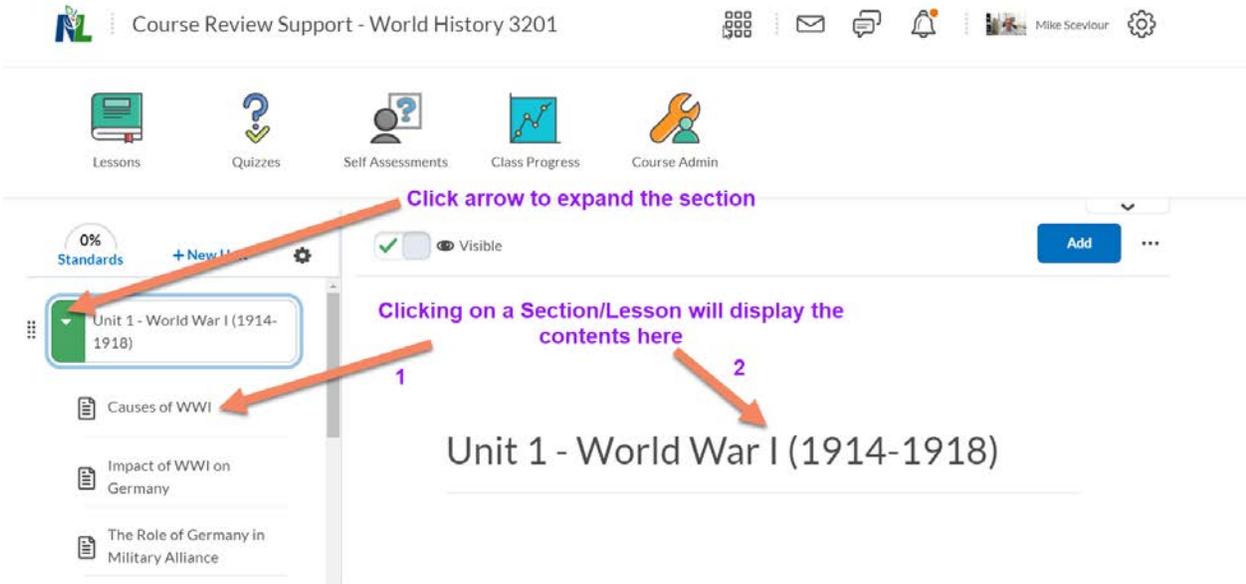
Course Review Support - World History 3201

Announcements
NEW FEATURES - QUIZZES and SELF ASSESSMENTS!!

Click here to access the lessons

Updates
6 Quizzes Not Attempted
3 New Emails

- A new screen appears showing a table of contents for the lessons. Click on a section/lesson to open it.



Course Review Support - World History 3201

Lessons Quizzes Self Assessments Class Progress Course Admin

0% Standards + New Unit Visible Add

Unit 1 - World War I (1914-1918)

Causes of WWI

Impact of WWI on Germany

The Role of Germany in Military Alliance

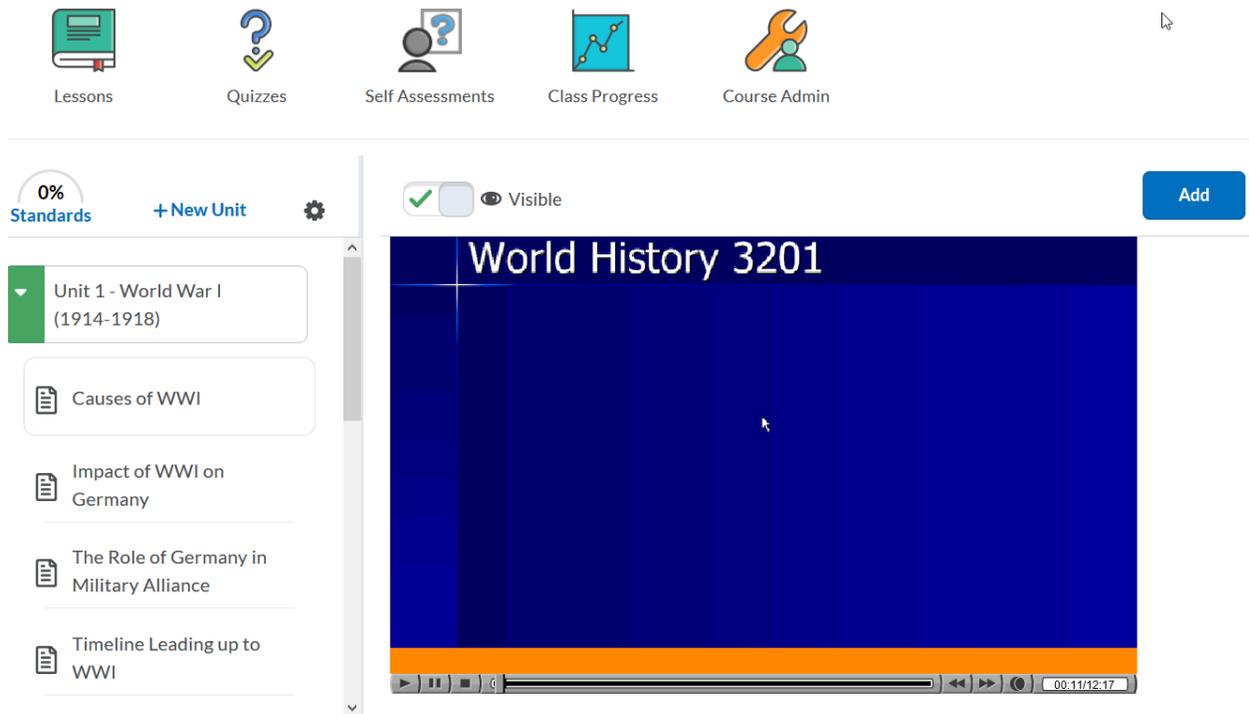
Click arrow to expand the section

Clicking on a Section/Lesson will display the contents here

1 2

Unit 1 - World War I (1914-1918)

- Your lesson should be visible or start to play.



Lessons Quizzes Self Assessments Class Progress Course Admin

0% Standards + New Unit Visible Add

Unit 1 - World War I (1914-1918)

Causes of WWI

Impact of WWI on Germany

The Role of Germany in Military Alliance

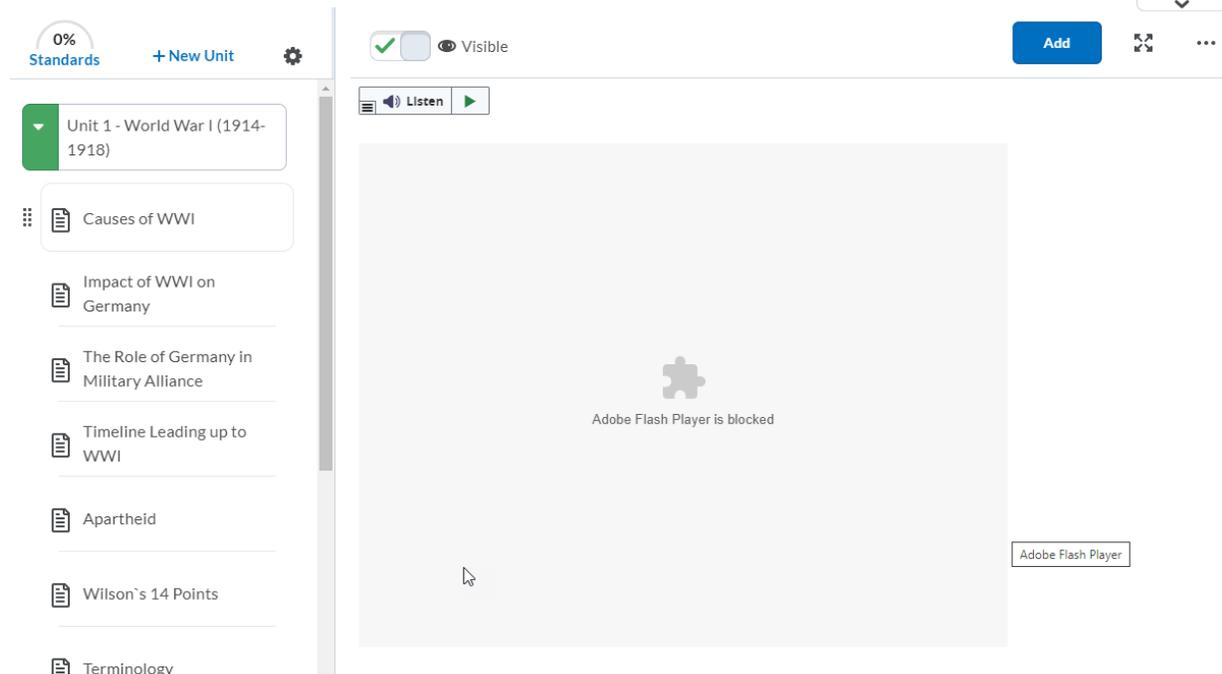
Timeline Leading up to WWI

World History 3201

00:11/12:17

Note: If you see the screen below after clicking on a lesson, then do either of the following to correct issue:

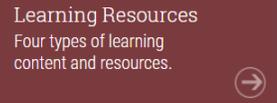
- Check to see if you have Adobe Flash Player installed and it is working.
- Choose a different Browser (Firefox, Chrome etc) to see if it will work.
- Call 1-877-CDLI-123 or 1-877-235-4123 to request assistance.



Part 3: Accessing Learning Resources

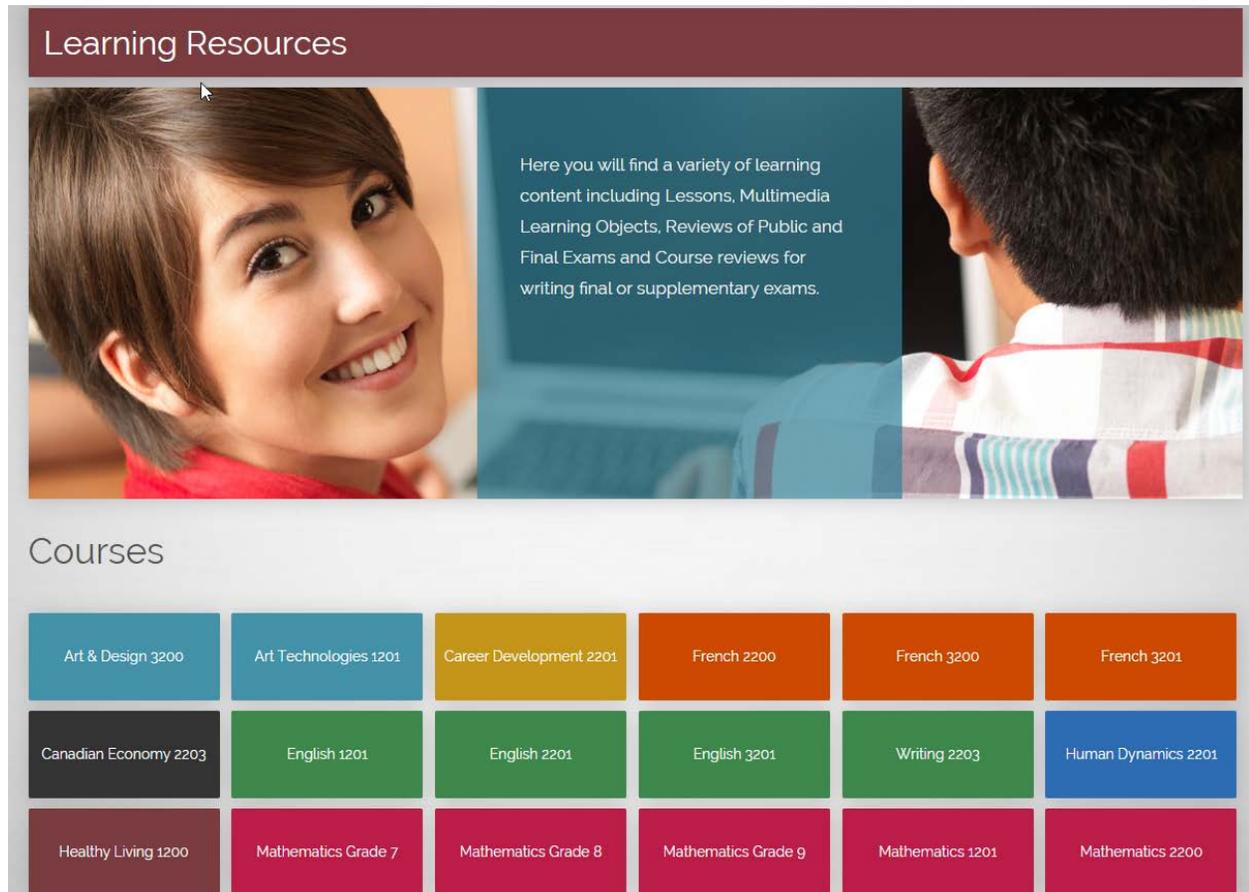
To access CDLI's learning resources follow these steps.

- a. Go to www.cdli.ca and login to your account.



Learning Resources
Four types of learning
content and resources.

- b. Click on the Learning Resources icon on the main screen. A new window will appear (see below) showing the various courses for which CDLI has additional learning resources.



The screenshot shows the 'Learning Resources' page. At the top, there is a header 'Learning Resources' in a dark red bar. Below the header is a large image of a smiling woman and a young boy. In the center of the image, there is a text box that reads: 'Here you will find a variety of learning content including Lessons, Multimedia Learning Objects, Reviews of Public and Final Exams and Course reviews for writing final or supplementary exams.' Below the image is a section titled 'Courses' which contains a grid of 18 colored buttons, each representing a different course. The courses listed are:

Art & Design 3200	Art Technologies 1201	Career Development 2201	French 2200	French 3200	French 3201
Canadian Economy 2203	English 1201	English 2201	English 3201	Writing 2203	Human Dynamics 2201
Healthy Living 1200	Mathematics Grade 7	Mathematics Grade 8	Mathematics Grade 9	Mathematics 1201	Mathematics 2200

- c. Clicking on a course button will open that particular course page. For these instructions, we will open **Biology 3201**. A new page will appear showing various links a person can click on to access learning resources/videos etc.(see below). **Note: Different courses have different types of resources so not all pages will look the same.**

Learning Resources

[Home](#) » [Learning Resources](#) » [Science](#) » [Biology 3201](#)

Biology 3201

- [Lessons](#)
- [Course Review Materials](#)
 - [Self Paced Review](#)
 - [YouTube - Instructional Videos](#)
- [Public Exams](#)
 - [2005 Review](#)
 - [2007 Review](#)
 - [Public Exams and Answer Keys](#)